



Chapel Allerton Runners Committee Meeting Minutes

Date

07 December 2020

Start Time

2000

Participants

Jen Whiteman
Mike Dearden
Sam Robins
Ben Robins
Kath Owen
Paul Hough
Dan Price
David Allison
Tiffany Holroyde
Suzzi Garnett

Location

Zoom

Dial In Details

N/A

Chair Person

Ben Robins

Actions

Dan Price

Item	
1.	Summary of AGM Highlights were noted as follows: - ➤ Live music performances from Chris Lyons ➤ Surprise awards to Fred Jewitt and Rob Greenland ➤ Fraser's update from GSSC Positives to take forward to the next AGM were noted as follows: - ➤ 'Stop Start Continue' membership feedback request to be sent out in advance of AGM ➤ Look at arranging live music (Chris Lyons!) as a regular feature
2.	Outstanding Actions BAU Club Risk Assessment ➤ SG confirmed she has drafted and saved on Google Drive ➤ KO advised that the Committee should encourage group leaders and LiRF coaches to read ➤ SR to send risk assessment to coaches via WhatsApp group Change to Bank Account ➤ JW advised that the bank is not currently accepting changes due to Covid. Bank account access for PH & TH ➤ SG to provide PH/TH with card reader to access account Insurance Refund ➤ JW confirmed that the refund has been paid directly back into the CAR bank account EA Access for new Membership Secretaries ➤ SG confirmed that she has transferred to PH and TH
3.	CAR Membership ➤ SG raised concerns about losing members when we come to renewals in 2021 as a result of the downturn due to Covid ➤ SR will target new members via social media platforms, and work with PH and TH to help retain new members. ➤ It was agreed that it would be beneficial to carry out an analysis on the anticipated reduction in existing membership, and it was suggested that a survey to members will facilitate the assessment process. BR volunteered to put a draft together and work with SG, MD and DP to roll this out. This should be personalised to members who have not been actively engaged in the club in the last year. ➤ The Committee also agreed it would be worthwhile to consider some scenarios for possible discounted fees vs reduced membership. Membership fees for 2021 are still to be confirmed with GSSC. It was suggested that a discounted membership fee may help to secure more renewals. KO agreed to work with JW and DA to present the results of the CAR membership



	impact appraisal and survey to GSSC for discussion, and with a view to agreeing a fee structure for 2021.
4.	Club Communications ➤ It was noted that CAR email broadcasts from the Ning platform are regularly delivering to members' junk mail boxes ➤ IT was suggested that an alert should be pinned to the front page of the website and Facebook group to ask members to add the Ning email address to their contact list. SR to action.
5.	Christmas 2020 ➤ SG proposed a Festive Club Run based on the 'Living Advent Calendar' in Chapel Allerton. It was suggested that Monday 21 December would be the best date to maximise participation. SG will look at routes and SR/BR will create a website/Facebook event ➤ It was agreed that a Christmas virtual event/quiz would not be practical and would not be likely to be well attended due to the recent relaxation on Covid restrictions.
6.	Any Other Business ➤ JW mentioned that we have no buffs left in the Club Kit store. A new order is required. KO suggested a change from cotton to a wicking material, and DA suggested slightly larger size as the current stock is tight fitting.